



***Town of Tyngsborough
Board of Fire Engineers***
TYFD PO Box 52
Tyngsborough, Massachusetts 01879
Office: (978) 649-7671

MINUTES OF BOARD OF FIRE ENGINEERS' MEETING

22 November 2016

Members Present: Arthur Michaud – Chair
Raymond Ledoux – Vice Chair
Wilfred D. Mercier – Recording Clerk
Timothy Madden – Fire Chief
Donald Singleton – Member
James Doster – Member

Also in Attendance: Curt Bellavance, Town Administrator
Wes Russell, Deputy Chief TFD
Patrick Sands, Captain TFD

Members Absent: none

7:00 p.m. - Meeting called to order.

Agenda Item #1 – Department organization, Fire Chief position

Discussion: Chairman Arthur Michaud informed the board of 2 items:

1. The Screening committee has meet, is making progress and needed more time.

Arthur Michaud: Motion to have the board study the draft for possible vote at the
next meeting on 30 November 2016.

Donald Singleton: 2nd the motion

Vote: 6 - 0 - 0 Passed

Agenda Item #2 – Residency

Discussion: Patrick Sands submitted a letter to the board stating his intentions to move his
residency out of Tyngsborough to Pelham New Hampshire.

Donald Singleton: Motion for the board to study residence and the board will discuss at the
next meeting on 30 November 2016.

Raymond Ledoux :2nd the motion

Vote: 6 - 0 - 0 Passed

Agenda Item #3 – Fire Department Rules and Regulations

Discussion: The present rules and regulations were reviewed by Attorney Zaroulis and found to not be gender neutral.

Arthur Michaud: Motion to amend the by-laws where ever it says male or he to male/female or he/she.

James Doster: 2nd the motion

Vote: 6 - 0 - 0 Passed

Discussion: A draft of an update to the Fire Chief job description, new section 7.04 was presented for review.

James Doster :Motion to accept Fire Chief job description, new section 7.04 as written.

Raymond Ledoux: 2nd the motion

Vote: 6 - 0 - 0 Passed

Agenda Item #5 – New business

Chairman Arthur Michaud presented the board a brief summary of a meeting requested by the Board of Selectmen held on 7 Nov, 2016. Donald Singleton and James Doster from the BOFE also attended the meeting. Arthur answered questions from the Board of Selectmen on staffing and future direction of the Fire Department. The Board of Selectmen indicated that they were willing to work to add more full time firefighter and increase firefighter pay. Arthur stated he looks forward to working with the Town Administrator on adding more firefighter/EMT to the department and raising the pay of the firefighter/EMT's.

No Motion

No 2nd the motion

No **Vote:**

Agenda Item #6 – Motion to adjourn

Discussion: Next meeting 30 November 2016 at 7:00 pm

Raymond Ledoux : Motion to adjourn

Donald Singleton: 2nd the motion

Vote: 6 - 0 - 0 Passed

Adjourned at 8:04 p.m.

Minutes respectfully submitted by

Wilfred D. Mercier

Recording Clerk